

**NOTICE OF RELEASE OF APPRENTICESHIP EDUCATION AGREEMENT**

 This notice terminates the apprenticeship education agreement:

<i>between</i>	APPRENTICE NAME (PRINT)	
	AIT ID	
	APPRENTICESHIP EDUCATION PROGRAM	

<i>and</i>	SPONSOR LEGAL NAME (PRINT)	
	SPONSORSHIP END DATE (YYYY/MM/DD)	
	SPONSOR ADDRESS	
SPONSOR TELEPHONE NUMBER		

**On signature of this Notice of Release of Apprenticeship Education Agreement:**

- the sponsor ceases to be party to the Apprenticeship Education Agreement, and
- the apprentice may not receive on-the-job instruction or perform restricted activities within the designated trade (if applicable) until a Notice of Acceptance is signed with a new sponsor.

 The apprentice may remain registered without a sponsor until they are no longer able to progress in their program, as per the [Apprentice Eligibility policy](#).

SIGNATURE* OF SPONSOR'S AUTHORIZED SIGNING OFFICER	
DATE (YYYY/MM/DD)	

SIGNATURE* OF APPRENTICE	
DATE (YYYY/MM/DD)	

*\*Only one signature (sponsor OR apprentice) is required. Handwritten signatures, digitized images of handwritten signatures, and electronic signatures created by a secure digital signature application (such as Adobe Acrobat Sign or DocuSign) are accepted.*

**To submit, upload this form to the apprentice's MyTradesecrets account through the Documents tab.**

*Your personal information is being collected by Advanced Education under the authority of s.33(c) of the Freedom of Information and Protection of Privacy Act ("FOIP") for the purpose of managing your apprenticeship sponsorship. Your personal information is managed in accordance with FOIP. If you have any questions about the collection of your personal information, contact the Apprenticeship Administrator, Apprentice Delivery Services, by mail to Apprenticeship and Industry Training, Suite 430, Feltham Centre, 11763 - 106 Street NW, Edmonton, AB T5G 2R1 or by calling the Apprenticeship and Industry Training Information Line at 1-800-248-4823.*